

# Genesis Center Psychiatrist Job description

**Job Profile and Description:** Exodus Transitional Community seeks a Psychiatrist who will provide outpatient psychiatric evaluation and medication management services in our newly licensed Article 31, the Genesis Center. The Psychiatrist will work in coordination with the Genesis outpatient counseling services staff to provide psychiatric services to adult clients with behavioral health issues.

## **Duties and Responsibilities:**

- The Psychiatrist will work out of the office 12 to 15 hours a week. Services are office-based, with the opportunity to grow telehealth services in the future to serve clients at remote locations.
- The Psychiatrist will work in collaboration with Office Manager to coordinate client scheduling and assist with insurance pre-authorization
- Responsible for providing psychiatric services to clients in a clinical setting during scheduled hours.
- Responsible for outpatient psychiatric evaluations and medication management services.
- Assess, diagnose, and treat adults experiencing symptoms of behavioral health disorders.
- Prescribe, recommend, or discontinue psychotropic medications and treatments to treat mental, emotional, or behavioral disorders including administering injectable medications
- Collaborate with Clinical Director, clinicians or other treatment team members to coordinate client care.
- Responsible for timely and accurate completion of medical records, including assessment, treatment plan, progress notes, outcome measures, and billing entries.
- Counsel clients during appointments, as necessary.
- Assist/participate in the development of initial, individualized treatment plans, incorporating best and leading practices into treatment interventions.
- Examine or order laboratory or diagnostic tests for clients to provide information on general physical condition and mental disorders.
- Collaborate with relatives, and significant others on client's conditions and treatment when clinically appropriate.
- Prepare and submit assessments, progress notes, reports, and summaries in EHR system.

## **Education/Qualifications:**

- Doctorate Degree (including M.D., D.O., D.D., PhD., etc.)
- License to practice Medicine in New York State
- At least 1-2 years providing direct client care to persons receiving treatment for psychiatric disorders to adults
- 3+ years of experience as a psychiatric provider
- Experience in telemedicine Licenses/Certifications:
  - Must have a valid DEA number and unrestricted DEA license and a state-issued Controlled Substance Registration (CSR)
  - No suspension/exclusion/debarment from participation in federal health care programs (e.g. Medicare, Medicaid, SCHIP)
  - Maintain credentials and licensure with all major insurance companies and licensing boards
  - Experience in delivering high-quality, client-centered care
  - Able to document and navigate EHR independently
  - Ability to maintain strict client confidentiality
  - Ability to effectively communicate and interact with individuals involved in all aspects of programming – staff, clients, partner agencies, members of the community and other Exodus team members throughout the agency
  - Serves as a representative of the Genesis, displaying courtesy, tact, consideration and discretion in all interactions with the Genesis team members
  - Proficient computer skills, including working knowledge of Microsoft Office
  - Ability to work effectively on multidisciplinary team
  - Ability to read, analyze and interpret general and professional documents. Ability to write routine reports and correspondence. Ability to effectively present information in one on one and small group situations
  - Must possess the ability to make independent decisions when circumstances warrant such action
  - Ability to foster teamwork; train and direct the work of team members and colleagues
  - Excellent organizational skills, including the ability to work productively and make independent decisions.

**Other Requirements:** Part Time hours TBD. • Flexibility in setting work schedule, with work hours falling between 9:00 am and 5:00 pm. • Accessible to the Genesis team of 24/7 crisis clinician for clinical consultation. • Continuously meet minimum required hours of direct services to clients each week, allowing time for documentation. • While performing the duties of this job, the Psychiatrist is regularly required to talk or hear. • The employee is frequently required to stand,

walk, and sit. • The employee is occasionally required to reach with hands and arms; climb or balance; and stoop, kneel, or crouch.

Job Types: Per diem, Part-time

Salary: \$110.00 - \$125.00 per hour commensurate with experience.

Benefits:

- Flexible schedule

Medical specialties:

- Psychiatry

Physical setting:

- Outpatient

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday

Ability to commute/relocate:

- New York, NY 10035: Reliably commute or planning to relocate before starting work (Required)

Application Question(s):

- Can work in-person, on-site for at least 12 to 15 hours a week

License/Certification:

- Psychiatry (Required)
- DEA Certification (Required)

Work Location: In person

Send Resume to: [cpayton@etcny.org](mailto:cpayton@etcny.org)